

**DEVELOPMENT OFFICER
WOMEN'S FUND OF CENTRAL INDIANA
CENTRAL INDIANA COMMUNITY FOUNDATION**

Women's Fund of Central Indiana, a major fund of Central Indiana Community Foundation (CICF) is seeking an experienced portfolio manager and major gifts development officer to deliver professional philanthropic services to current and prospective donors. This position requires exemplary customer service skills, cultivation and solicitation experience, and a passion for community enhancement through charitable giving. This person will manage a portfolio of current and prospective donors to the Women's Fund.

Women's Fund is interested in candidates who are self-starters, flexible, and creative. Executive presence, relationship building skills, and the ability to interact effectively with a variety of people are essential. A minimum of five (5) years prior experience in fundraising is required. Major gift fundraising and experience working with women donors or women serving organizations is preferred. A bachelor's degree is also required.

Interested persons should submit a detailed cover letter, resume, and salary history by

July 25, 2008. Apply via e-mail at: jobs@cicf.org, or by mail: Human Resources Manager, Central Indiana Community Foundation, 615 N. Alabama Street, Suite 119, Indianapolis, IN 46204. No phone calls please. EOE