



Inspiring Meetings

presented by
Trustee Leadership Development, Inc.

Business Challenge

Well-run meetings leave everyone with a sense of accomplishment, satisfaction and clearly defined outcomes. Skilled facilitators apply a specific set of skills and methods along with a sharp sensitivity to people in order to increase a group's ability to work together creatively and productively. These facilitation skills are fast becoming an essential competency for anyone who is on team, leads a project, or leads people.

Core Skills for the Future

Inspiring Meetings is an experiential, one day workshop designed to equip participants with the essential facilitation skills that increase group productivity, improve problem solving and decision making, increase group collaboration and buy-in, and shorten the processes. The program includes participant practice in proven facilitation techniques.

- Date:** Friday, May 18, 2007
Time: 8:00 a.m. – 3:00 p.m.
(break for lunch)
Location: TLD Training Room
303 N. Alabama Street
Indianapolis, IN 46204
Presenters: Jerry Toomer
Annie Hernandez
Price: \$295 per person

*Includes:
Materials, tools, breakfast, &
refreshments – (lunch on own)*

Outcomes

Participants will learn to:

- Design results including focused agendas, group processes, and implementation plans
- Keep discussions on track and improve group communication
- Focus on decision making to build agreement and commitment
- Initiate collaborative problem-solving in order to make higher quality group decisions.
- Leverage diverse points of view and communication styles.
- Deal with conflict or dysfunctional group behaviors

Target Audience

Inspiring Meetings is for anyone who needs to create dynamic groups in which people truly collaborate and make sound decisions.

- Executive Directors
- Board Members
- Project and Task Force Leaders
- Congregational Leaders
- Trainers and Teachers
- Change Agents

To register or for more information, contact
Trustee Leadership Development, Inc. at
317.636.5323 or info@tld.org